

Lobbyist Badge Applications

There are a limited number of Lobbyist Badges available. All decisions regarding the issuance of Lobbyist Badges are made by Brian Renner, Deputy Commissioner, IDOA. You must be a registered lobbyist with the Indiana Lobby Registration Commission to qualify for a badge.

Application Requirements:

- 1. Credential & Access Request form 52044.**
Forms and instructions are available at Room W036 in the South Building. The form is also online at <http://www2.idoa.state.in.us/aco>
- 2. Limited Criminal History Search**
From Indiana State Police. This may be done online at www.in.gov or in person at State Police Headquarters. Requirement for LCH is waived for attorneys in good standing with the Indiana Bar Association. Please provide attorney number on form.
- 3. Copy of Registration Statement – Compensated Lobbyist**
From Indiana Lobby Registration Commission
- 4. OPTIONAL: Attestation form is available through the Governmental Affairs Society of Indiana.**

Applications from individuals meeting the above requirements will be considered for approval.

Submit all materials to the Access Control Office IGC South Building 402 W Washington, Room W036, Indianapolis, IN 46204 either in person or by mail. Completed applications will be considered in the order in which they are received.

If approval is granted applicant will be notified of hours the Access Control Office is open..

A processing fee for the initial badge of \$20 in cash or company check made out to The State of Indiana must be paid to the Access Control Office at the time the badge is issued.

Lobbyist badges provide access to the Statehouse from 6am to midnight Monday through Friday. No parking or agency access is available for lobbyist badges.

Lobbyist badges expire annually on July 1. A renewal fee of \$10 must be brought to the Access Control Office. Badges may be renewed in person from May 1 through July 1. A grace period for renewal will extend to September 1. After that date the renewal fee will be \$20.